

**SHIPPER'S LETTER OF INSTRUCTIONS AIR**



|  |  |  |                         |   |  |
|--|--|--|-------------------------|---|--|
| 1. USPPI Name:   |  | 3. Freight Location Company Name:  |                         | 5. Authorized Agent:  |  |
| 2. USPPI Address including Zip Code:   |  | 4. Freight Location Address (If not box #2)  |                         | <b>Toll Global Forwarding (USA) Inc.</b><br><br><b>EIN: 13-3188453</b>  |  |
| Contact Person   |  |  |                         |   |  |
| Tel No.  |  |  |                         |   |  |
| Email  |  |  |                         |   |  |
| 6. USPPI EIN or DUNS No:   |  | 7. Related Party Indicator (select one)  |                         | <b>Related                  Non-Related</b><br><b>Yes                        No</b>   |  |
| 8. USPPI Reference#:   |  | 9. Routed Export Transaction (select one):   |                         |   |  |
| 10. Ultimate Consignee Name & Address:   |  | 11. Ultimate Consignee Type (select one) :   |                         | 12. Intermediate Consignee Name & Address:  |  |
|  |  | Direct Consumer<br>Government Entity<br>Reseller<br>Other  |                         |   |  |
| Contact Person   |  |  |                         | Contact Person:   |  |
| Tel No.  |  |  |                         | Tel No:   |  |
| Email  |  |  |                         | Email:  |  |
| EORI No  |  |  |                         | Time          Date          Cargo Ready Date  |  |
| 14. Notify Party   |  | 13. Pick Up Required   |                         |   |  |
|  |  | <b>Yes                        No</b>   |                         |   |  |
| <b>SELECT SERVICE REQUIRED ORIGIN - DESTINATION</b>  |  |  |                         |   |  |
| 15. Additional Services  |  | 16. Documents to Accompany the Airway Bill   |                         |   |  |
| Fumigation<br>Customs Declaration  |  | Commerical Inv      Exp License      Banking<br>Packing List          Lithium Bat Doc      DG<br>Cert of Origin          Other             |                         |   |  |
| 17. Place of Receipt / Airport Origin  |  | 18. Place of Delivery / Airport Destination  |                         | 19. Intended Flight   |  |
| 20. Select INCO Terms  |  | 22. Is Wood Packing material included? <input type="checkbox"/>  |                         | 23. L/C Number  |  |
| 21. Payment Terms  |  |  |                         |   |  |
| 24. Are any of the goods intended for "Military End Use" or to a "Military End User" in the countries listed in 15 CFR 744.21(a). Refer to 15 CFR 744.21(f) and (g) for definitions of Military End Use" and "Military End User". <span style="float: right;"><input type="checkbox"/> Yes    <input type="checkbox"/> No</span>   |  |  |                         |   |  |
| 25. Do you want Declared Value Coverage? <span style="margin-left: 20px;">Yes    No</span>   |  | 26. Declared Value   |                         |   |  |
| 27. State of Origin:   |  | 28. In-Bond Code:  |                         | 29. TIB / Carnet?<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No  |  |
| 30. Country of Ultimate Destination:   |  | 31. Entry Number:  |                         |   |  |
| 32. Hazardous Material: <span style="margin-left: 20px;"><input type="checkbox"/> Yes    <input type="checkbox"/> No</span>  |  | 33. FTZ Identifier:  |                         |   |  |
| 34. INSTRUCTIONS TO FORWARDER:   |  |  |                         |   |  |
| 35. Are there any items that require additional Partner Government Agency (PGA) reporting as in Appendix Q and Appendix X? <span style="float: right;"><input type="checkbox"/> Yes    <input type="checkbox"/> No</span>  |  |  |                         |   |  |
| 36. Gross Weight (kilos)   |  | 37. SOLAS Certification <input type="checkbox"/>   |                         | By checking the Box 37 certification, I am certifying that the full shipment weight shown in box 36 is the <b>Certified Gross Weight</b> which may be added to the container tare weight and used as the Verified Gross Mass (VGM) under the Method 2 of the SOLAS VGM regulation dated July 1, 2016. |  |
| 38. Domestic or Foreign (D/F)  |  | 39. Schedule B / HTS Number and Commercial Commodity Description For Vehicles: VIN/Year, Make, Model and Vehicle Title Number are required |                         | 47. License Value by item (if applicable) (US Dollars)  |  |
| 40. Quantity in Schedule B / HTS Units   |  | 41. DDTC Quantity and DDTC Unit of Measure   |                         | 42. Shipping Weight (in Kilos)  |  |
| 43. DDTC   |  | 44. ECCN, EAR99 or USML Category No.   |                         | 45. Export License No., License Exception Symbol, DDTC Exemption No., DDTC ACM No., Cat XXI (21) Determination No. or NLR   |  |
| 46. Value at the Port of Export (US Dollars)   |  | 47. License Value by item (if applicable) (US Dollars)   |                         |   |  |
| 48. DDTC Application Registration Number:  |  | 49. Eligible Party Certification: <span style="margin-left: 20px;">Yes                  No</span>  |                         |   |  |
| 50. Check here if the USPPI authorizes the above named Authorized Agent to act as its true and lawful agent for purposes of preparing and filing the Electronic Export Information ("EEI") in accordance with the laws and regulations of the United States. It does not authorize the Authorized Agent to determine license authority or obtain licenses under EAR 758.3(b) or any other licensing agency.  |  |  |                         |   |  |
| 51. I certify that the statements made and all information contained herein are true and correct. I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false and fraudulent statements herein, for failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec. 401, 18 U.S.C. Sec 1001, 50 U.S.C. app. 2410).  |  |  |                         |   |  |
| 52. Shipper's Declaration<br>Unless otherwise agreed in writing, your Standard Trading Conditions shall apply to any and all services provided by you, a copy of which is available on our request or can be viewed on your website made available at <a href="https://www.tollgroup.com/TGFSStandardTradingConditions/english">https://www.tollgroup.com/TGFSStandardTradingConditions/english</a> ("STCs"). The STCs may be amended without prior notice to you. By engaging in your services under this letter of instruction, whether expressly or impliedly, we the shipper agree and/or hereby is deemed to have agreed that we have read, understood and consented to the STCs, which include exclusions and limitations of liability for your benefit. |  |  |                         |   |  |
| 53. USPPI Email Address:   |  |  | 54. USPPI Telephone No: |   |  |
| 55. Printed Name of the Duly authorized officer or employee:   |  |  |                         |   |  |
| 56. Signature:   |  | 57. Title:   |                         | 58. Date:   |  |

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Table with 10 columns: 38. Domestic or Foreign (D/F), 39. Schedule B / HTS Number and Commercial Commodity Description, 40. Quantity in Schedule B / HTS Units, 41. DDTC Quantity and DDTC Unit of Measure, 42. Shipping Weight (in Kilos), 43. ECCN, EAR99 or USML Category No., 44. S M E (Y/N), 45. Export License No., License Exception Symbol, DDTC Exemption No., DDTC ACM No., Cat XXI (21) Determination No., or NLR, 46. Value at the Port of Export (US Dollars), 47. License Value by item (if applicable) (US Dollars).