

SHIPPER'S LETTER OF INSTRUCTION AIR



Shipper / (Name & Address)*		Exp. Licence No.		TGF Reference No.:	
Contact Person* Tel*		Manufacturer / (Name & Address)			
Email*		**Postcode is mandatory for China based manufacturers** Contact Person Tel			
Consignee / (Name & Address)*		Email			
Contact Person* Tel*		Pick Up Address :		Pick Up Required Yes No	
Email*		Date		Time 00:00	
EORI Number Req'd for EU/GB/CHINO*		Contact Name		Cargo Ready Date*	
Notify Party		Contact Tel			
Contact Person Tel		UNNO		CAT	
Email		CLASS		LITHIUM ION BATTERY?	
Place of Receipt / Airport Origin*		PG		LITHIUM METAL BATTERY?	
Place of Delivery / Airport Destination*		EMS		DRY BATTERY?	
Intended Flight		DANGEROUS CARGO: (If yes, please provide details in the right hand side)		Additional Services: Fumigation Customs Declaration Shipper's declared value	
		Select INCOTERMS*		Payment Terms:* Freight Local Charges	
PARTICULARS DECLARED BY SHIPPER					
Marks & Nos. / Container No.	No. of Packages*	Goods Description (Said To Contain)*	Gross Weight (KGS)	Measurement (CBM)	Dimensions (cm) LxWxH
Shipper's Declaration 1. We, the shipper of the cargo herein described (the "Cargo"), hereby declare, warrant and represent that the information herein contained and any further or supplementary information (together "Information") which we may provide to you in respect of the Cargo is and shall be accurate and complete in all respects and in full conformity and compliance with any and all laws and regulations and related requirements specified thereunder in relation to (i) The cargo declaration and (ii) Cargo import and export including but not limited to those of the U.S. Customs and Border Protection and other governmental authorities of USA and other countries and jurisdictions (together the "Regulations"). 2. We hereby authorise you to withhold or cause to be withheld or refuse to ship the Cargo (or any part thereof) without any liability to us or any other persons, if you find or reasonably consider any of the Information to be inaccurate or incomplete or otherwise not in conformity or compliance with the Regulations. 3. We shall indemnify and keep you and your directors, employees and your agents (collectively, "Representatives") indemnified from and against any and all loss or damage (whether liquidated or otherwise) or penalty or demand or liability (whether criminal or otherwise) and costs and expenses which you and/or your Representatives may suffer or incur by reason of or arising from any breach of the aforesaid warranties or representations. 4. We further confirm that if notice is received from the U.S. Customs or other lawful authority, you shall be at liberty (without prior notice to us) to withhold the Cargo or any part thereof notwithstanding any cancellation of booking or other instructions from us; and you shall not be required to inform us or any other person of such withholding until such time as is permitted by the U.S. Customs or other lawful authority. 5. All charges will be paid in accordance with the Incoterms selected; provided, however, that we shall be liable for the payment of the charges to us in the event that the charges are not paid by consignee or any third party we designate to you. 6. Unless otherwise agreed in writing, your Standard Trading Conditions shall apply to any and all services provided by you, a copy of which is available on our request or can be viewed on your website made available at https://www.tollgroup.com/TGFStandardTradingConditions/english ("STCs"). The STCs may be amended without prior notice to you. By engaging in your services under this letter of instruction, whether expressly or impliedly, we the shipper agree and/or hereby is deemed to have agreed that we have read, understood and consented to the STCs, which include exclusions and limitations of liability for your benefit. 7. We confirm our compliance with privacy laws in the jurisdictions in which we operate and by which we are bound including but not limited to the General Data Protection Regulation (EU) 2016/679 ("GDPR") and agree that the "Standard Contractual Clauses for the Transfer of Personal Data to Processors Established in Third Countries" contained in GDPR are incorporated by reference into this letter of instruction and are effective between you and us. USE ✓ by clicking the box Shipper agrees all the declaration*					
Shipper's Company Stamp & Signature _____ Date _____ Booking accepted by _____					
Remarks:		Cargo at Warehouse Received By:			

* Mandatory Fields

All transactions are handled in accordance with company standard trading conditions copy of which is available at our website at www.tollgroup.com.

Consignee EORI Number Required for EU-Europe/GB-Great Britain/CH-Switzerland/NO-Norway

WCO HS Code List: <https://www.wcotradetools.org/en/harmonized-system>